



Plotwave 300 Site Survey

Order Number _____



Site Information

Customer Name: _____

Department: _____ Floor: _____ Room/Suite: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name:(1) _____ Phone: _____ Ext: _____

Contact Name:(2) _____ Phone: _____ Ext: _____

Region: _____ Branch: _____ Service Zone 1 2 3

Inspection Date: _____ Requested Install Date: _____

Comments: _____

Delivery Requirements

Is a certificate of Insurance required by building management to make a delivery or pick up? Yes No

Is a loading dock available? Yes No Delivery hours? _____ to _____

If not, list building entrance dimensions (list dimensions in inches) : Height: _____ Width: _____

Door Width: _____ Corridor Width: _____ Step Width: _____

of steps (outside): _____ # of steps (inside): _____

Stair Crawler Required? Yes No Number of floors: _____

Will an elevator be used? Yes No Elevator hours? _____ to _____

Elevator appointment required? Yes No If yes, contact name & phone _____

Elevator Dimensions (in inches) Width: _____ Depth: _____ Load Capacity: _____

Elevator Door Opening (in inches) Height: _____ Width: _____

Customer to move fixed obstructions prior to installation unless special arrangements are made. Yes No

If "No", list specifics, contact and phone number: _____

Will floor protections be required for delivery? Yes No

Has the customer confirmed the floor condition satisfactory? Yes No

Customer Signature: _____

Current Equipment

REPLACEMENT EQUIPMENT:

Make: _____ **Model:** _____ **Serial Number:** _____

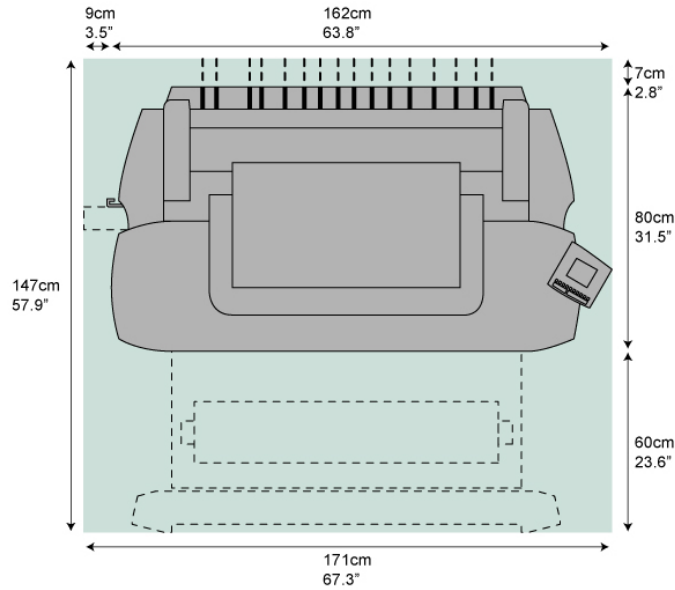
To Be Removed By: Customer Océ * Contractor/ Third Party

Special Instructions: _____

* If existing equipment is to be removed by Océ, additional labor will be invoiced at current published service rates.

Space Requirements

The printing system requires a floor space / working area of at least 1710 mm x 1470 mm (67.3 inch x 57.9 inches).



Environmental Conditions

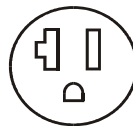
Temperature and relative Humidity	Temperature		R.H.
	C	F	%
Guaranteed performance area	20	68	30
	27	81	30
	27	81	60
	20	68	60
Reasonable performance area	17	63	20
	30	86	20
	30	86	80
	17	63	80

Room volume and ventilation	System
minimum room volume	25 m ³
minimum room ventilation (natural ventilation)	12,5 m ³ /hour

Electrical Requirements

Customer is responsible for providing the electrical power as outlined below prior to the machine installation. Electrical receptacle (as shown below) is required.

- 115 Volt
- 20 Amps for Plotwave
- 3 Wire Ground
- Electrical Supply must be a dedicated line



**NEMA 5-20R
for Printer**

The electrical service will be available on: _____

Shipping Information

Machine dimensions unpacked	Depth		Width		Height without Top Delivery Tray and User Interface		Height with Top Delivery Tray and User Interface	
	(mm)	(")	(mm)	(")	(mm)	(")	(mm)	(")
Océ PlotWave 300	800	31.5	1527	60.1	1052	41.4	1495	58.9
Océ PlotWave 300 multifunction Express	800	31.5	1527	60.1	1110	43.7	1495	58.9

Machine dimensions Packed on pallet	Depth		Width		Height	
	(cm)	(")	(cm)	(")	(cm)	(")
Océ PlotWave 300	145	57.1	85	33.5	126	49.6

Machine weight	Unpacked		Packed	
	Kg	lbs	Kg	lbs
Océ PlotWave 300	180	397	285	629
Océ PlotWave 300 multifunction Express (includes Plotwave 300 and Scanner Express)	200	441	Not available Packed.	Not available Packed.
Scanner Express	20	44	47	104

Key Operator

Key Operator (s) will be trained upon completion of install:

Key Operator Name: _____ Phone/Ext: _____
 Name: _____ Phone/Ext: _____

Field Service

Installation Technician: _____ Number: _____
 Primary Technician: _____ Number: _____
 Back Up Technician: _____ Number: _____

Please ensure that all signatures are present

Océ Representative: _____ Date: _____
 Customer: _____ Date: _____
 Field Service Manager: _____ Date: _____

Please return completed form to your Branch Administrator. Notify your Region Administrator and COF (HQ) if any changes occur prior to installation date.

**Return to: Océ North America, Inc.
 Attn: Customer Order Entry (COE)
 5450 N. Cumberland Ave.
 Chicago, IL 60656
 773-714-8500
 B-3058**